



<b>Last Name:</b>	<b>First Name:</b>
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**Name MUST MATCH your Driver's License or Identification Card**

<b>Mailing Address:</b>				
<small>Street Address</small>	<small>City</small>	<small>State</small>	<small>Zip Code</small>	

<b>Email Address:</b>
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<b>Home Phone Number:</b>			
<b>Cell Phone Number:</b>			
<b>Additional Phone Number:</b>			

<b>SSN (Active Duty Military ONLY):</b>
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*Per the TSSA Lease, it is the responsibility of the tenant to inform Watson & Taylor Self Storage if military status is changed to active.*

<b>License/ ID Number:</b>
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<b>Active Duty Military: ( )Yes ( ) No</b>	<b>Station:</b>
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<b>Access People:</b> Rights to discuss account status, get information, and allowed access without notifying customer
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First and Last Name:	Phone Number:	Relationship to Customer:

<b>Emergency Contacts:</b> Can only be contacted if the customer or access persons are unable to be reached
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First and Last Name:	Phone Number:	Relationship to Customer:

<b>Items being stored (general description):</b>	
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<b>How did you hear about us?</b>	
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Customer Signature

Date

**Thank you for Choosing Watson and Taylor Self Storage / Steelcreek Management!**



Unit: \_\_\_\_\_

Gate Code: \_\_\_\_\_

First Due Date: \_\_\_\_\_

1. **The payment is ALWAYS DUE on the 1<sup>st</sup> for \$ \_\_\_\_\_.**
  - a. **Gate & Unit Access will be denied on the 2nd if payment has not been made**
  - b. We accept Checks, Credit Cards, Money Order
  - c. Sign Up for AUTO PAY using a credit or debit card to avoid late fees – Auto Pay drafts on the first of each month
  - d. NO Partial Payments are accepted
  - e. The first late fee is \$15 at the close of business on the 5<sup>th</sup>
  - f. The second Late fee is \$20 at the close of business on the 15<sup>th</sup>
  - g. At 31 days past due, your unit's lock will be cut, a \$115 lien fee will be added to your account and the contents of your unit will be sold according to Texas law, per the TSSA lease section 22.
  - h. If the account is past due, Watson & Taylor will attempt to contact you using the information provided and any obtained during the course of your rental
  - i. Units must be secured with tenant's lock from the date of rental until unit is vacated at which time tenants lock MUST be removed or rent will continue to be applied
2. **The unit MUST HAVE INSURANCE (W&T Is NOT Responsible For Contents):**
  - a. Minimum requirement of \$5,000.00
  - b. SafeStore is the provider of the storage insurance offered in office
  - c. Homeowner's or Renter's insurance is accepted with proof by Declarations Page specifying OFF SITE STORAGE coverage
  - d. Vehicles are not covered under SafeStore- Vehicle insurance is not required
3. **Do Not Store Per TSSA Lease Section 36:**
  - a. **Consumables:** Food Or Drink of ANY KIND (spices, canned goods, etc.)
  - b. Chemicals, Combustibles, Explosives, or Flammables
  - c. Firearms or personal paperwork is not recommended
4. **Information Changes (Address, Phone Numbers, ECT)**
  - a. Must be in Writing
  - b. Can be Mailed, Emailed, or submitted in the office
  - c. Information obtained over the phone will NOT be changed in the account.
5. **Vacating:**
  - a. 10 DAY Notice is requested
  - b. Automatic payment users MUST submit a minimum of 24 hour advanced notice or the following month will be charged
  - c. Unit must be EMPTIED, LOCK REMOVED, & DOOR OPENED
  - d. All contents of unit must be emptied and removed from property.
  - e. Dumpster is NOT For Customer Use, it is under 24 hour surveillance – A \$75 fee will be charged for each offence

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

**Thank you for Choosing Watson and Taylor Self Storage!**